



international building press

IBP Annual Journalism Awards Dinner 2015

APPLICATION FORM

Please return to:

IBP Services

4th Floor,

4-8 Ludgate Circus

London EC4M 7L

E: gerald@geraldbowey.co.uk

I wish to reserve ___ places for the IBP Annual Journalism Awards Dinner 2015 at the Four Seasons Hotel, London on 19th November 2015

Single tickets:

£117.00 each + £23.40 VAT = £140.40 inc.

Half tables for five people

(shared with five other people) are available at

£583 + £117.00 VAT = £702.00 inc

A table for ten people

£1170.00 + £234.00 VAT = £1404.00 (to include hosts table branding).

There are a limited number of tables of 12 available on request.

Payment can be made by cheque or via www.ibp.org.uk online payment

Application form

I have paid online ____ (tick)

I enclose a cheque* for £ _____ Purchase Order No _____

Name: _____

Company/Publication: _____

Address: _____

Tel: _____ Email: _____

Name(s) of Guest(s) _____

PLEASE NOTE:

- No application can be accepted without a purchase order number/refrence and/or cheque for the full amount. Cheques should be made payable to **IBP Services**.
- *Payment may also be made on line, please see IBP website homepage for details and link.
- A VAT invoice will be issued **automatically** on receipt of your completed ticket application form with PO number (see above) and/or cheque.
- Should you or your guests have any dietary requirements these should be advised in advance.
- Should you make a request for special meals on the evening these will be charged to you at the time of ordering by the hotel.
- If you wish your guest's names to be included on the table plan names must be received by **Friday 13 November** at the latest.